

SS4A Comprehensive Safety Action Plan RFP 2023

Addendum 1

1. May firms submit the RFP proposal only via email – **Yes.**
2. Is the MPO looking for firms to enter the requested information onto the PDF? Or can the questions be answered in a more traditional proposal format? In other words, may we simply put, for example, “see page XX in the proposal for firm history” etc., in each section of the proposer’s qualifications form? **As long as each section of the form is addressed in your RFP packet, you may either answer the questions in the Adobe pdf form itself or include a reference to the page number in your RFP packet where each section is answered.**
3. Do you have a more comprehensive sample contract for us to review? **Sample contract can be emailed on request or found at the following link – [Draft SS4A Contract](#)**
4. What is the FPID and Contract Number for this project? **Award number is 693JJ32340131 and Lee-SS4A1-1**
5. The questions that appear on pages 35 and 36 of the RFQ do not appear on the proposer's qualification form. Please advise where to add this information on the form. **As long as they are included, they may be answered in any place you choose.**
6. On page 39 of the RFQ, the Proposer's Qualification Form asks for "List current projects on which staff from your firm that will work on this project are a candidate for award:". Could you please clarify what information is needed? Does this refer to projects that key staff have won? **Please list relevant projects that key staff have won/will be working on.**
7. Can the projects listed under Previous Performance on a Similar Job be a project that is ongoing? **Yes.**
8. Can the projects listed for reference be ongoing? **Yes.**
9. Do we prepare the Proposal as outlined under “Proposers Qualification Form” in page 37 of the pdf? **You can but you don’t have to as long as we get the responses to those items. We’ve had submittals in the past that have just included the forms with responses that sometimes refer back to longer responses within the submittal.**
10. Do we list only the projects similar to the one advertised under “LIST MAJOR WORK PRESENTLY UNDER CONTRACT” asked under question # 4 – Proposers Qualification Form in page 37? **Yes, we are only looking for similar safety type studies/projects.**
11. Do we need to list the projects that we are currently pursuing or list the projects that have been awarded and not yet started for “LIST CURRENT PROJECTS ON WHICH STAFF FROM YOUR FIRM THAT WILL WORK ON THIS PROJECT ARE A CANDIDATE FOR AWARD”? **Just list the projects that have been awarded or currently working on.**

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